



Minutes of the Parish Council Meeting

held on Wednesday 15th April 2026 at 7.00pm in West Row Outdoor Bowls Club, Beeches Road, West Row IP28 8NY


Attendance:

Councillor Alan Fisher	Chair
Councillor Roz Hamill	Vice Chair
Mrs Sharon Vale	Clerk
Councillor Michael Peachey	
Councillor Martin Connery	
Councillor Lisa Baker	
Councillor Alan Goodenough	
Councillor Sally Knight	
Councillor Teresa Gooch-Taylor Balls	

Members of the electorate and other attendees: Three members of the electorate and District Councillor Don Waldron were present.

The Chair opened the meeting at 7:00pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

540	<u>Apologies and acceptance for absence</u>	
	No apologies requiring consent were received.	
541	<u>To receive member's declaration of interest and dispensations relating to items on this agenda.</u>	
	None were received.	
542	<u>To resolve that the minutes of the meeting of the council held on Wednesday 18th March 2026 are a true and correct record.</u>	
	It was resolved that the minutes of the meeting on Wednesday 18 th March 2026 were a true and correct record. The minutes were signed by the Chair.	

Signed by Chair of Meeting: 
Date Signed: 20th May 2026



543	<p><u>Public Participation session (15 minutes) to include District and County Councillors', RAF Mildenhall and Police Reports, plus representation from electors of the Parish.</u></p> <p>a. County Councillor Colin Noble – Suffolk County Council Nothing to report at this time.</p> <p>b. District Councillor Don Waldron – West Suffolk Council District Councillor Don Waldron informed us that he would be standing for County Elections in the Row Heath area.</p> <p>c. Squadron Leader Owen Crosby – RAF Mildenhall Nothing to report at this time.</p> <p>d. PC Scott Cameron – Community Police Officer. Report attached.</p> <p>e. Zak Pople the new proprietor of Jude's Ferry public house attended the meeting to introduce himself to the Parish Council and to outline his proposed plans for the refurbishment and subsequent reopening of the premises.</p>	
544	<p><u>Planning Matters</u></p> <p>None.</p>	
545	<p><u>Matters Relating to Governance</u></p> <p>A. The Internal Control Statement for the year ending March 2026 was reviewed and signed at the meeting.</p> <p>B. It was resolved that the Risk Assessment and Management Policy is correct having been reviewed for the period April 2025 to March 2026.</p> <p>C. The Annual Risk Assessment was reviewed and signed at the meeting.</p> <p>D. It was resolved to adopt the Financial Regulations following review.</p> <p>E. It was resolved to adopt the Standing Orders following review.</p>	
546	<p><u>Financial Matters</u></p> <p>a. Approval and Authorisation of Payments for April 2026. It</p>	

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	<p>was unanimously Resolved to Accept the payments.</p> <ul style="list-style-type: none"> b. Approval of March 2026 Bank Reconciliation was received. c. Approval of March 2026 Current/Deposit Account was received. d. Approval of Quarter 4 Accounts was received. e. Approval of Quarter 4 Payments over £500 was received. f. Approval of Quarter 4 Budget Comparison was received. g. Approval of 25/26 VAT Return was received. h. Approval of Year End Bank Reconciliation was received. 	
547	<p><u>Matters Relating to Street Furniture/Amenity Provision</u></p> <ul style="list-style-type: none"> a. Report on Speed Indicator Device Findings. SID stats remain consistent. b. Update on Footpath 30 (eroded riverbank) along the river at bottom of the Gravel. Councillor M Peachey has a meeting on Monday 20th April 2026 with Public Rights of Way. c. SCC Development – Councillor M Peachey, Councillor A Fisher, Councillor R Hamill and the Clerk met today with Lovells, the developers of the new scheme currently under construction. They anticipate completing the development in early 2029, subject to the pace of property sales. They also advised that Mildenhall Road, near Victoria Close, will be closed for approximately one month to allow for service work. Affected residents will be notified in advance. d. Building site at the entrance to Pott Hall Road – Councillor A Fisher has spoken to WSC regarding the site and can report that the case is still ongoing and that the enforcement order is still in place. We have received no response to our letter from the landowner. e. New Cemetery – Councillor M Peachey confirmed that the Parish Council has now acquired ownership of the land designated for the cemetery and is currently obtaining quotations for fencing, hedging, and road access. The next phase of the project will involve the installation of perimeter fencing around the site. f. Bus Stop Signs - Mr Barnett will be meeting with Councillor A Fisher, Councillor R Hamill and the Clerk to visit the relevant sites in the village on 23rd April 2026. 	
548	<p><u>Other Working Party Updates/Reports</u></p> <ul style="list-style-type: none"> a. Update to the Echo/Parish Magazine. Deadline for the next edition will be 15th May 2026. b. Update on Neighbourhood Plan – The Parish Referendum 	

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	<p>on the final version of the Plan will take place on the 7th May 2026.</p> <p>c. Warm Places Update. Expenses update. The next fish and chip lunch will be on Friday 29th May 2026.</p> <p>d. 100 Club Update. Alan Fisher won the draw this month in the amount of £71.00.</p>	
549	<p><u>Allotment Matters</u></p> <p>Nothing to report.</p>	
550	<p><u>Events</u></p> <p>a. Easter Egg Hunt - Monday 6th April 2026. It was a very successful event. Close.</p> <p>b. Christmas 2026. Councillor A Fisher to speak to Rev'd Mark McCaghrey regarding our plans for the lighting of the Christmas tree on the first Friday of December.</p> <p>c. Parish Council Surgeries. Next surgery to take place on Saturday 18th April 2026 from 10:00 to 12:00 where copies of the full Neighbourhood plan will be available to view. Additional surgeries will be on every third Saturday of the month.</p>	Clerk AF
551	<p><u>Chair and Councillors' reports/suggestion (on the night)</u></p> <p>Councillor M Peachey advised that he is currently in the process of updating the registration of the allotment land to reflect the Council's current address, as it remains recorded under the previous clerk's address.</p>	
552	<p><u>Correspondence and exchange of additional information (at the discretion of the Chair)</u></p>	
553	<p><u>Date of the next meeting</u></p> <p>The next meeting is scheduled for Wednesday 20th May 2026.</p>	
554	<p><u>Meeting closed</u></p> <p>The meeting closed at 20:50 pm.</p>	

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